

National Judicial Academy

P-1016: Annual National Seminar on the Functions of Registrar (Administration) in Different High Courts

11th – 12th March, 2017

Programme Coordinator : Dr. Amit Mehrotra & Mr. Shivaraj S. Huchhanavar, Faculty, NJA

No. of Participants : 16

No. of forms received : 16

I. OVERALL				
PROPOSITIONS	To a great extent	To some extent	Not at all	Remarks
a. The objective of the Program was clear to me	100.00	-	-	9. Gathered experience
b. The subject matter of the program is useful and relevant to my work	93.75	6.25	-	9. I shall try to apply it in during my work
c. Overall, I got benefited from attending this program	93.75	6.25	-	
d. I will use the new learning, skills, ideas and knowledge in my work	81.25	18.75	-	8. Because we are not policy makers we execute orders.
e. Adequate time and opportunity was provided to participants to share experiences	62.50	37.50	-	16. Yes, I got ample time. The Resource Persons were very kind and humble to me. m
II. KNOWLEDGE				
PROPOSITIONS	To a great extent	To some extent	Not at all	Remarks
The program provided knowledge (or provided links / references to knowledge) which is:				
a. Useful to my work	87.50	12.50	-	
b. Comprehensive (relevant case laws, national laws, leading text / articles / comments by jurists)	53.85	45.15	-	
c. Up to date	66.67	33.33	-	

d. Related to Constitutional Vision of Justice	61.54	30.77	7.69	
e. Related to International Legal Norms	30.00	60.00	10.00	
III. STRUCTURE OF THE PROGRAM				
PROPOSITIONS	Good	Satisfactory	Unsatisfactory	Remarks
a. The structure and sequence of the program was logical	62.50	37.50	-	
b. The program was an adequate combination of the following methodologies viz.				
Group discussions	66.67	26.67	6.66	
Case Studies	45.45	54.55	-	
Interactive sessions	81.25	18.75	-	
Simulation Exercises	58.33	16.67	25.00	
Audio Visual Aids	27.27	54.55	18.18	
IV. INDIVIDUAL SESSIONS				
PROPOSITIONS	To a great extent	To some extent	Not at all	Remarks
a. Discussions in individual sessions were effectively organized	87.50	12.50	-	
b. The session theme was adequately addressed by the Resource Persons	100.00	-	-	9. Excellent. I learnt many things.
V. PROGRAM MATERIALS				
PROPOSITIONS	To a great extent	To some extent	Not at all	Remarks
a. The Program material is useful and relevant	50.00	50.00	-	
b. The content was updated. It reflected recent case laws/ current thinking/ research/ policy in the discussed area	62.50	37.50	-	

c. The content was organized and easy to follow	68.75	31.25	-	
---	--------------	--------------	---	--

VIII. GENERAL SUGGESTIONS	
a. Three most important learning achievements of this Programme	<p>1. Strategy in conducting departmental enquiry; 2. Control over supporting staff; 3. Which official suits which post/work?</p> <p>2. Entire programme was very useful.</p> <p>3. 1. Be honest with yourself; 2. Tackle difficult situation tactfully; 3. Take every opportunity in a positive note to enhance the credibility of institution.</p> <p>4. To attend the challenges without hurting anybody including Hon'ble Judges; 2. Best practice of the High Courts; 3. About competency to reduce Administrative skills.</p> <p>5. 1. Actual responsibility of Registrar (Admin); 2. Human touch in every decision; 3. Orientation programme for newly appointed staff for High Court and Registrar.</p> <p>6. Management and Positivity</p> <p>7. 1. How to manage and deal with situation; 2. Mischief to be punished and mistake to be pardoned.</p> <p>8. 1. How to work in adverse situation; 2. How to work in situation where staff is less with human approach; 3. Use of Information and Communication Technology to reduce the time in obtaining/collecting information.</p> <p>9. Change the attitude in dealing with problem</p> <p>10. Positivity, practical solution for problems and insight.</p> <p>11. Sharing of vision and experience of Hon'ble Resource Persons</p> <p>12. Idea of functioning, "jack of all trades and master of none"; To have humanitarian approach while dealing with disciplinary inquiries; sharing of experiences by the dignitaries would definitely guide in administration.</p> <p>13. 1. Change in attitude in dealing with problems; 2. Change management brought in; 3. Enhancing confidence apart from capacity building.</p> <p>14. Use of ICT in court Administration is the best idea.</p> <p>15. 1. Always bear in mind that I could have done in better ways; 2. Experience in administration is also useful in discharging judicial functions; 3. Optimum use of ICT.</p> <p>16. 1. To place viewpoint; 2. To tackle disputed issue; 3. To concentrate to acquire more knowledge of each Branch.</p>

<p>b. Which part of the Programme did you find most useful and why</p>	<ol style="list-style-type: none"> 1. Capacity Building—discussed in explanatory way and convincing 2. Entire programme was very useful. 3. All the Six session. More particularly the sessions raised by Hon’ble Mr. Justice R.C. Chavan 4. Inputs given by Justice Chavan and Mr. YV. Ramakrishna 5. All 6. <i>Session 4: Capacity Building and Skills Upgradation in the High Court Staff; Session 5: High Court Administration: Control, Supervision and Enforcement of Discipline; Session 6: Best Practices and Procedures in Court Proceedings Followed in the High Court</i> 7. <i>Session 2: Use of ICT in Court Administration/Management; Session 3: Human Resource Management: Appointment, Promotion, Performance Appraisal of High Court Staff; Session 4: Capacity Building and Skills Upgradation in the High Court Staff</i> 8. Use of ICT in the Court 9. Session in brief 10. All parts 11. Interactive session and lecture of Justice Bharuka; Much more informative. 12. Capacity building and skills upgradation in the High Court staffs; Experiences shared by the dignitaries would be helpful for solving administrative problems; Ideas to control adverse people. 13. Sessions on both days. 14. The life experiences shared by the Resource persons in solving the problems are very useful to solve problems by the officers. 15. Human Resource Management – It was highlighted that nothing can happen without human resource. Importance of human touch was enlightened. 16. Human Resource System
<p>c. Which part of the Programme did you find least useful and why</p>	<ol style="list-style-type: none"> 1. Nil 2. Entire programme was very useful. 3. Nil 4. Participant did not comment 5. None 6. Participant did not comment 7. Participant did not comment 8. Participant did not comment 9. No 10. None

	<p>11. NA 12. None of the programme was found least useful. 13. No 14. I don't find anything which has least influence. 15. Participant did not comment 16. All were very useful.</p>
<p>d. Kindly make any suggestions you may have on how NJA may serve you better and make its programmes more effective</p>	<p>1. Duration is not sufficient to have a thorough discussion. 2. Participant did not comment 3. Such programme should be more often with longer duration. 4. 1. Increase the time duration of class and 2 days to 3 days. 5. Draft common comprehensive chart regarding duties of Registrar (Admin) to being uniformity in the System. 6. Participant did not comment 7. Participant did not comment 8. More time should be given for programme 9. Expansion of period of session. 10. 1. Span of seminar and frequency t be increased; 2. Major issues to be taken up in Seminar shall be conveyed well in advance. 11. The participants may be informed well ahead regarding the topics (at least one month). They may be requested to prepare a PPP which may be shared with other participants though email by NJA and the same may be discussed at the time of Conference. 12. Enhance the time (in days) for the Seminar. 13. 1. Expansion of period of Seminar; 2. Sharing of material early so that participants can do research and all to it. 14. The duration of programmes may be for two full days. 15. Span of programme should be more; study material be provided in advance. 16. 1. Programme should be for two or three days; 2. Advance material should be given; 3. Viewpoints should be invited from the participants.</p>