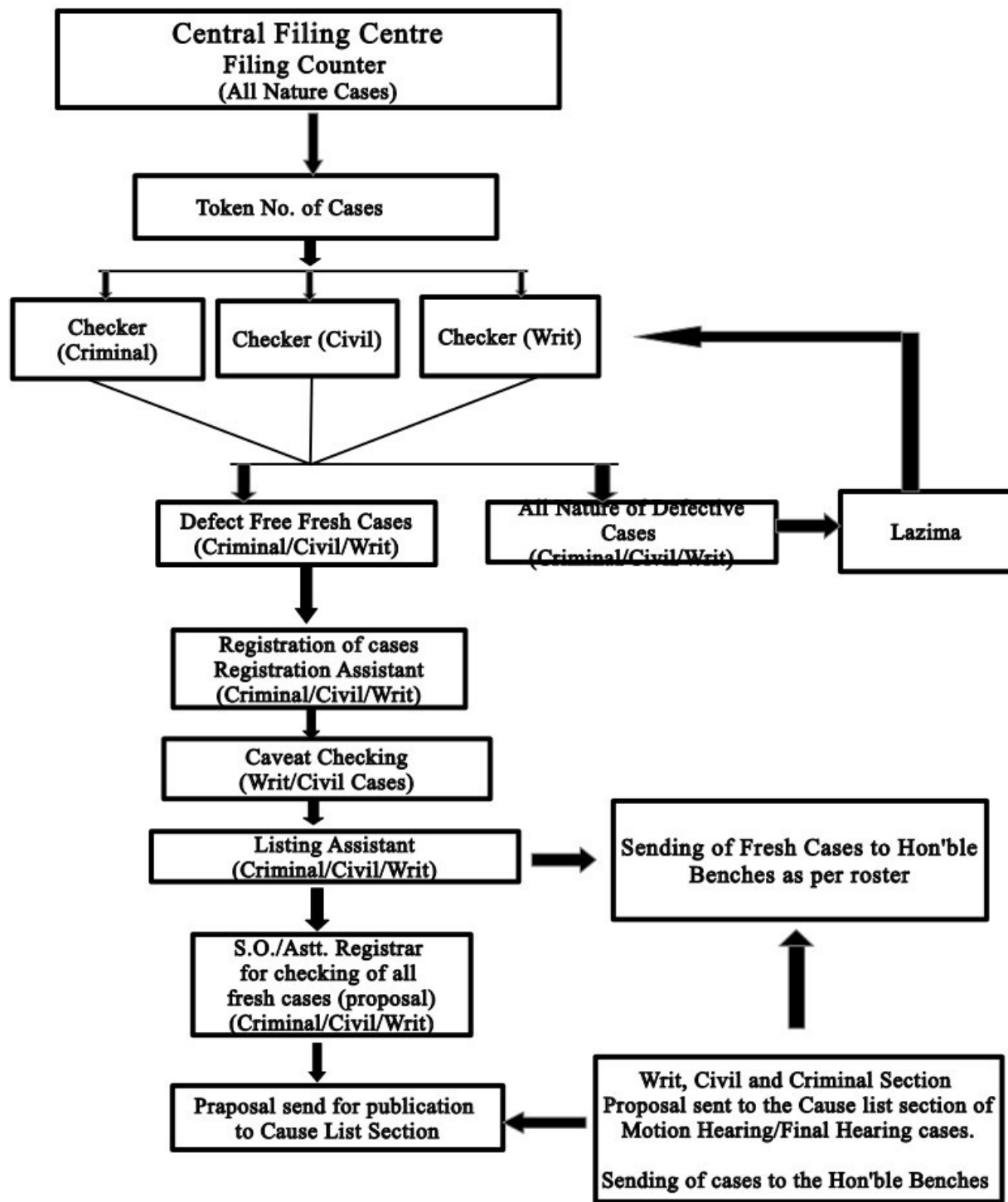


The image shows the facade of the High Court of Chhattisgarh. It features a prominent central dome with a finial on top. Below the dome is a wide, light-colored portico supported by several columns. The central entrance is a large, dark wooden door with an arched window above it. The text "High Court of Chhattisgarh" is written in a white, cursive font across the top of the portico. The sky is clear and blue.

High Court of Chhattisgarh

**Case
Flow
System**



FILING AND REGISTRATION

- * All Presentations including documents etc. shall be headed “IN THE HIGH COURT OF CHHATTISGARH AT BILASPUR” and shall be filed in *two sets* at the centralized filing counter or the filing counter earmarked for a particular group of cases before the designated Officer and shall be accompanied by a prescribed listing proforma duly filled in primarily meant for entering in the Computer Data. The filings shall be received from 10 AM to 1.30 PM and from 2.15 PM to 4.30 PM.
- * All Presentations shall be processed only after a satisfactory stamp report, and after the defects, if any, have been removed and all other mandatory requirements are duly met with.
- * All Presentations shall be submitted, by a petition in the prescribed proforma wherever provided:-
 - (i) written in English/Hindi;
 - (ii) neatly typed on thick green paper of foolscap size with a margin of two inches, only one side of the paper being used;
- * signed and dated by the petitioner or by his counsel, or if the petitioner is illiterate bearing the petitioner’s thumb mark and attested by one literate person;
- * signed by the typist who shall state his capacity;
- * presented in the filing section by the petitioner or his recognized agent or his counsel.

CLASSIFICATION

W.P. (Habeas Corpus)	:	Habeas Corpus Petitions
W.P. (PIL)	:	Public Interest Litigations
W.P. (S)	:	Service Matters
W.P. (L)	:	Labour & Industrial Matters
W.P. (T)	:	Tax Matters
W.P. (Art. 227)	:	Under Article 227 of the Constitution of India
W.P. (C)	:	All other civil writs, i.e. those not falling in any of the above mentioned sub-group
W.P. (Cr.)	:	Appeals against the order of Single Bench in a writ petition under Article 226 of the Constitution of India
Writ Appeal	:	Appeals against the order of Single Bench in a writ petition under Article 226 of the Constitution of India
F.A.	:	First Appeals under Section 96 of the Code Of Civil Procedure
F.A.(Misc.)	:	First Appeals under any other law
S.A.	:	Second Appeal

M.A.	:	All other Miscellaneous Appeals e.g. under Order XLIII Rule 1 of the Code Of Civil Procedure and appeals provided against interim/final orders/ judgments in any other Central or State law
M.A.(C)	:	Misc. Appeal (Compensation) e.g. Appeal under Section 173 of Motor Vehicle Act, Section 30 of Workmen Compensation Act etc.
C.R.	:	Civil Revision
Review Petition	:	Review petitions in all Civil Cases, including in Writ Petitions
Tr. Pet (Civil)	:	Petition for transfer of Civil Cases
M.C.C.	:	All Miscellaneous Civil Cases not specifically categorized or mentioned in this Chapter such as those relating to Restoration, modification or clarification etc. in a decided case
Cr.A.	:	Criminal Appeal
Acq. App.	:	Appeal under Section 378 of the Code of Criminal Procedure or under any other provisions of law against an order of acquittal
Cr. Rev.	:	Criminal Revision.

Bail Applications

M.Cr.C.	:	Bail applications for grant of regular bail
M.Cr.C.(A)	:	Bail applications for grant of anticipatory bail

Cr.M.P.	:	The petitions of criminal nature including applications under Section 482 of the Code of Criminal Procedure (quashing) and all applications under any other provision of the Code of Criminal Procedure or under any law dealing with crimes or criminal matters, but will not include the applications filed under any provisions of the Constitution of India or a petition for bail or anticipatory bail
Tr. Pet. (Criminal)	:	Petition for transfer of Criminal Cases
Cr. Ref.	:	Criminal Reference under Section 366/ 395 of the Code of Criminal Procedure
Cont. Case	:	The petitions for initiating proceeding for committing contempt of Court
E.P.	:	Election Petition – Petitions filed under the Representation of the People Act, 1951
Tax Case	:	(TC) / ITR / ITA / C.Ex.R. / C.Ex.A. / Comm. Tax / or any other Tax matters
Comp. Pet.	:	Company Petition – Petitions / Applications filed under the Companies Act, 1956
Arbitration Application/ Appeal	:	All arbitration applications including, Applications under Arbitration Act, 1940 or under the Arbitration and Conciliation Act, 1996, including the applications for appointment of arbitrator under Section 11 (4), (5) or (6) of the 1996 Act. Appeals under the Arbitration Act, 1940 or the Arbitration and Conciliation Act, 1996
I.A.	:	Interlocutory Applications in pending civil cases
M.(W).P./ M.(Cr.).P./ (C).P.	:	This head denotes applications for grant of interim relief/stay or for vacating any such order in a case relating to its original head
Cvt.	:	Caveat

CAVEAT

- * Any person claiming a right to be heard by the Court in any matter, before any stay or any interim relief of any nature is granted by the Court, may at any time file a Caveat giving full and complete particulars in the prescribed format, as far as possible, including particulars relating to the cause title, case number, date of judgment etc.
- * Every caveat shall be presented by the party in person or by his Advocate in the concerned Filing Section. Where the caveator is represented by an Advocate his Vakalatnama shall accompany the caveat. Where the caveat has been lodged under these rules, the person by whom the caveat has been lodged shall serve a notice of the caveat by Registered Post or by approved Courier Service, acknowledgement due, on the person by whom the Presentation has been, or is expected to be made. If the caveat is filed in person, the caveator's full address, telephone number(s), mobile number, Fax number with S.T.D. Code and E-mail address shall be furnished. In case the caveator is an outsider, he should give his or his authorized agent's local address.
- * The caveat Section of the Registry shall maintain a list of all caveats and immediately on receipt of a Caveat enter the same in the Computer or make a record of the same. Whenever a matter is filed where Caveat-clearance is required, the Caveat Section shall endorse thereupon by way of Caveat-clearance through Computer Section either that no Caveat has been filed or if a Caveat has been filed, the particulars of the Caveat and the Caveator.
- * Every application for any interim relief or stay in a proceeding shall be supported by a statement of the applicant stating that no notice of lodging a caveat by the opposite party is received by him or if notice of caveat is received whether the applicant has furnished the copies of the application, together with copies of the annexure which have been filed or may be filed in support of the application, to the caveator.

- * At the time the matter is listed in the Court and if the caveat has been filed, the name of the counsel for the Caveator or of the Caveator, if the caveat has been filed in person, shall be shown in the cause list.
- * Where a caveat has been lodged under these rules, such caveat shall remain in force for a period of 90 days.
- * Save as otherwise provided, applications for interim relief or stay in any Presentation, of any kind whatsoever, shall not be considered by the Court unless the same is accompanied by a Caveat-clearance certificate issued by the Registry of the Court or, if a Caveat has been filed by a party, without notice upon the Caveator supplied with a copy of the Presentation.
- * Where it appears to the Court that the object of granting ad-interim relief on the application would be defeated by delay, it may record reasons for such opinion and grant ad-interim relief on the application till the next date of hearing, which may be made absolute after giving the caveator an opportunity of being heard.

ROSTER

The Judges shall sit singly or in Benches of two or more and dispose of the matters in accordance with a roster approved by the Chief Justice. The roster shall be prepared by the Registrar (Judicial) in accordance with instructions given by the Chief Justice. On approval a copy of the roster shall be supplied to all Judges, Advocate General and to the Bar Association.

CAUSE LIST

LIST OF READY MATTERS FOR FINAL HEARING

- * List of final hearing matters as well as the daily list of matters shall be prepared, category-wise, as per the roster and orders/directions given by the Chief Justice from time to time.
- * Two weeks before re-opening of the Court after summer vacation, the Registry shall prepare and publish a category-wise **quarterly list** of ready matters (civil and criminal) for final hearing in chronological order i.e. in order of date and year of registration, and a separate register for all these ready matters shall be prepared, and the same shall be entered in the Computer. Out of this quarterly list of ready matters, the Registry shall prepare and publish a **weekly list** of matters on Saturday in chronological order which are to be listed before different Benches during the commencing week and the same shall be distributed amongst the Bar and Advocate General's office, and shall also be displayed on the Notice Board of the Court. If any matter is disposed out of this weekly list in a particular week, then other matters shall be included in place of the disposed of matters from the quarterly list, maintaining the chronology.
- * Two weeks before the end of every quarter i.e. by 15th September / 15th December / 15th March, subsequent quarterly list of regular hearing matters shall be prepared and published by the Registry by deleting the disposed of matters of the existing quarterly list, and in the next quarterly list such number of matters shall be added as directed by the Chief Justice or the other matters which are adjourned for that quarter

CRIMINAL APPEALS IN WHICH ACCUSED PERSONS ARE IN JAIL

A separate list of ready matters of Division Bench criminal appeals as well as Single Bench criminal appeals shall be prepared in descending order of period of the detention of accused persons i.e. the appeal of those accused persons shall be listed on higher side who are in jail for longer period under the heading 'Appeals in which accused persons are in jail.'

DAILY LIST

The daily list shall be prepared in the following manner: -

Two days in advance of the date of hearing, daily list of motion hearing matters, category-wise, as per the category list annexed with these Rules shall be prepared by the Registry out of the fresh registered matters up to that date, and those matters shall be listed according to the roster.

Note: - (1) A matter shall be treated as fresh matter till the matter is admitted or notice is directed.

(2) If a matter is admitted and the pleadings are complete then the same shall be treated as final hearing matter.

The daily list shall be issued in the following order:-

- * Fresh cases.
- * Cases for orders on Interlocutory applications.
- * Overnight part heard cases.
- * After notice cases.
- * Final disposal cases.
- * Final hearing cases.

Provided that, as and when cases are left over from the previous day's list, it shall be deemed to be on the top of the list, unless otherwise directed by the Court.

SUPPLEMENTARY LIST

If after issuance of daily list two days in advance, any matter requires hearing and is directed to be listed on urgent basis as per the directions of the Chief Justice or the concerned Bench, as the case may be, a supplementary list of such matters shall be prepared and issued on the previous day of hearing.

Part heard matters shall be included in the daily list just after the matters for orders on interlocutory applications, unless otherwise directed by the Court.

NOTICE, PROCESS FEE AND NOTICE OF PROCEEDING TO ADVOCATE GENERAL

- * **PROCESSES AND PROCESS FEE**
- * **SERVICE OF NOTICE BY PUBLICATION**
- * **NO NOTICE TO ISSUE UNLESS REQUISITE PROCESS FEE OR COST IS PAID AND NOTICE IS SUPPLIED**
- * **EFFECT OF NON-PAYMENT OF PROCESS FEE OR COST OR SUPPLY OF NOTICE WITHIN TIME**
- * **MODE OF PROCESS :- ORDINARY, REGISTERED POST, SPEED POST, CURRIER SERVICE (WHICH IS APPROVED BY THE HIGH COURT), FAX MESSAGE, BY E-MAIL SERVICE etc.**

PAPER BOOK

- * **IN ALL MATTERS TO BE HEARD BY DIVISION BENCH OR LARGER BENCHES, IT SHALL BE THE MANDATORY THAT PAPER BOOKS ARE PREPARED BEFORE THE HEARING**

JUDGEMENT AND DECREE

- * **RESERVED JUDGEMENTS MAY ORDINAIRLY BE PRONOUNCED WITHIN TWO MONTHS OF THE CONCLUSION OF THE HEARING**

Thank You!

