

@Madhya Pradesh High Court
Information Required for Implementation of Information and Communication
Technology under Resolution 6 (iii) of the Chief Justice Conference 2016

This information pertains to the District and Subordinate Courts

I. Establishment of E courts

Q1. Number of E courts established under your High Court. Elaborate the process and functions of e-courts.

Ans.

II. Updation on National Judicial Data Grid

Q2. Mention the data and categories that are uploaded in the NJDG. Specify the problems encountered during updation on National Judicial Data Grid for High Court and subordinate courts. The solutions/ remedial action if any taken by your Court.

Ans. The following Data and Categories are uploaded in the NJDG:-

1. The data is summarized as the both civil and criminal cases particularly for
 - Cases Disposed In Last Month
 - Cases Filed In Last Month
 - Cases Disposed In Last Month(more than 10 years old)
2. Pre-Registration under filing counter
 - Cases-Under Objection
 - Cases- Under Rejection
 - Cases-Pending Registration
3. Pending Cases
 - Cases Pending over 10 years
 - Cases Pending (Between 5 to 10 years)
 - Cases Pending (Between 2 to 5 years)
 - Cases Pending less than 2 years
 - Senior Citizen cases
 - Filed By Women cases
4. Monitoring Alert
 - Cases Listed Today
 - Undated Cases
 - Excessive Dated Cases (More than 3 Months)

Specify the problems:-

1. Network connectivity issues.

Solutions:- A proper monitoring system should have to be implement for the

connectivity issues caused between courts and other sections.

III. Uniform nomenclature

Q3. Specify the process for adopting, if any, for uniform nomenclature of case type used in your State.

Ans. Uniform Nomenclature of Case Type used in District Courts:-

| SR. NO. | CIVIL CASE TYPE | SHORT NAME |
|---------|--|------------|
| 1 | CIVIL SUIT CLASS-A | RCS-A |
| 2 | CIVIL SUIT CLASS-B | RCS-B |
| 3 | ELECTION PETITION | EP |
| 4 | EXECUTION ARBITRATION | EX-AB |
| 5 | EXECUTION CLASS-A | EX-A |
| 6 | EXECUTION CLASS-B | EX-B |
| 7 | EXECUTION LAND ACQUISITION | EX-LA |
| 8 | EXECUTION MOTOR ACCIDENT CLAIM CASES | EX-MJC |
| 9 | MISC. JUDICIAL CASE ACCIDENT CLAIMS REPORT | MJC-MACC |
| 10 | MISCELLANEOUS CIVIL APPEAL | MCA |
| 11 | MISCELLANEOUS JUDICIAL CASES (CIVIL) | MJC |
| 12 | MJC ARBITRATION | MJC-AV |
| 13 | MJC GUARDIAN & WARDS ACT | MJC-GW |
| 14 | MJC INSOLVENCY ACT | MJC-INS |
| 15 | MJC MUSLIM WAKF ACT | MJC-WKF |
| 16 | MJC SUCCESSION MATTERS | MJC-SUC |
| 17 | MOTOR ACCIDENT CLAIM CASES | MACC |
| 18 | REGULAR CIVIL APPEAL | RCA |
| 19 | REGULAR CIVIL SUIT (HINDU MARRIGE ACT) | RCS-HM |
| | CRIMINAL CASE TYPE | |
| 1 | BAIL APPLICATION | BA |
| 2 | CRIMINAL REVISION | CRR |
| 3 | DEPARTMENTAL ENQUIRY | DE |
| 4 | MISCELLANEOUR JUDICIAL CASES (CRIMINAL) | MJC-R |
| 5 | REGULAR CRIMINAL APPEAL | CRA |
| 6 | REGULAR CRIMINAL TRIAL | RCT |
| 7 | SESSIONS TRIAL | ST |
| 8 | SPECIAL CASE MPSIDC | SC-MPSIDC |
| 9 | SPECIAL CASE N.I. ACT | SC-NIA |
| 10 | SPECIAL CASES | SC |
| 11 | SPECIAL CASES (ANTI DACOITY) | SC-DOCT |
| 12 | SPECIAL CASES (ATROCITY) | SC-ATR |
| 13 | SPECIAL CASES (CBI) | SC-CBI |
| 14 | SPECIAL CASES (ELECTRICITY) | SC-ELE |
| 15 | SPECIAL CASES (EOW) | SC-EOW |
| 16 | SPECIAL CASES (LOKAYUKT) | SC-LOK |
| 17 | SPECIAL CASES (NDPS) | SC-NDPS |
| 18 | SUMMARY TRIAL | SUM |
| | UNREGISTERED CASE TYPE | SHORT NAME |
| 1 | UNREGISTERED-CIVIL | UN-CIV |
| 2 | UNREGISTERED-CRIMINAL | UN-CR |

IV.Cadre of Technical Manpower

Q4. Enumerate the strength of Technical Manpower in the High Court and subordinate courts. Specify the procedure for recruitment and training programme, if any, to the new recruits.

Ans. The following technical manpower posts has been sanctioned by the State Government as per details given below for proper implementation and functioning of IT Project for the District Courts of Madhya Pradesh. The recruitment process is under way at High Court Level.

District Courts

| S.No. | Post Name | Approved Post | Vacant | Pay scale |
|-------|---|---------------|--------|-----------------|
| 1. | Console Operator/ System Manager (for 150 Tehsil courts) | 150 | 150 | 9300-34800+3600 |
| 2. | System Administrator (for District Courts) | 50 | 50 | 9300-34800+4200 |

Trainings as under e-Court Projects

- During the period of month Jan 2016 to March 2016 training was imparted on the use of Ubuntu-Linux Operating System and Case Information System (CIS) NC 2.0 to trained 1222 Judicial Officers and 6065 Court Staff working in District Courts in the State.
- During the period of July to Sept, 2015 training was imparted on the use of Ubuntu–linux Operating System and Case Information System (CIS) NC 2.0 to trained 1222 Judicial Officers only.
- At Chandigarh Judicial Academy 16 DSAs took training. These 16 DSAs already imparted training to 289 SAs and nominated 38 DSAs. Now the total no of DSAs is 54 and SAs is 251.
- Master Trainer (Judicial Officers) is trained by the e-Committee, Supreme Court of India in Madhya Pradesh.
- Training already impart by DSA and SA to all Court Staff provided in CIS Pune Version - 2.0

V.E-Filing and Video Conferencing

Q5. Mention the procedure for e- filing and the rules governing it. Enumerate the type of activities/process done through video conferencing.

Ans. E-Filing has not been initiated at District Courts of Madhya Pradesh.

As far as Video Conferencing is concern this facility is started between 50 District Courts of Madhya Pradesh and 46 Central/District Jails.

VI. Scanning and Digitization

Q6. Specify the procedure for scanning and digitization at different levels. Also provide the digitization rules and process of verification if any. The different levels may also include: Scanning for fresh filing, scanning for pending files, scanning for daily disposal of cases and scanning of old cases.

Ans: The Scanning and Digitalization work at District and Subordinate Courts will be started from 15th October, 2016 at District and Session Court, Jabalpur on pilot basis. The digitization rules is already approved by the High Court which is to be notified by the State Government shortly.

Q7. Whether the digital signature is in use by your court? If yes, then specify the process and its utility.

Ans. Digital Signature were using by designated seven Commercial Courts in the State of Madhya Pradesh. All the Judgments and Order to be digitally signed by these Courts and to be upload on the website of the High Court/Subordinate Courts.

Q.8 Whether there is any security for preservation of data scanned and uploaded? If yes, then specify the procedure through which it get affected.

Ans.

Q9. Which Citizen Centric Services have been started by your District Court?

Ans. Citizen Centric Services of District Courts:-

- e-Cause List, e-Case Status.
- IVRS (Interactive Voice Recognition System) for status of Cases at District level.
- Installation of KIOSK Machines in all District Court.
- Case Status may be available to KIOSK authorized by the State Government.
- Facilitation Counter.
- e-Mail delivery System.
- SMS based System for enquiry of any case.
- Case Status available at KIOSK authorized by the State Government.

Q8. Has the SMS Delivery Service been launched? If Yes, since when?

Ans. Yes, from 2014.

Q9. What are the data presently being uploaded on NJDG Portal? What is the time frame for uploading the material?

Ans.: The data of 46 District Courts is published on NJDG and the data of remaining District Courts will be visible very soon on NJDG after the connectivity problem is resolve.

In 46 District Court Complexes, 640 Courts data has been uploaded in NJDG on real time basis and all information with regard to cases. The real time data will be available as soon as connectivity problem is resolved.

The online information of cases as well as Talwana, Certified Copying is

also available on www.mphc.gov.in of 46 District and 61 Tehsil Court of the State in Hindi & English both.

Q. 10. Is the District Court Website functional? Specify its utility to the stakeholders.

Ans. Yes, functioning.

- Judgment/Order
- Case Status
- Cause list / Board Diary
- Status of Application filed for Certified Copy
- Status of Notices issued (served/unserved)
- Information of Judicial Officer (District Wise)
- Email Server
- Email facility to Judicial Officers and Court Staff etc.

Information Required for implementation of Information and Communication Technology under Resolution 6 (iii) of the Chief Justice Conference 2016.

This information pertains to the High Court and its Benches

I. Establishment of E-courts :

Q. 1. Number of e-Courts established under your High Court, Elaborate the process and functions of e-Courts.

Ans.

II. Updation on National Judicial Data Grid :

Q. 2. Mention the data and categories that are uploaded in the NJDG. Specify the problems encountered during updation on National Judicial Data Grid for High Court and subordinate courts. The solutions / remedial action if any taken by your Court.

Ans.

III. Uniform Nomenclature :

Q. 3. Specify the process for adopting, if any, for uniform nomenclature of Case Type used in your State.

Ans:- As per Rule 1 in Chapter II of High Court of Madhya Pradesh Rules, 2008, nomenclature of cases and their abbreviated forms have been prescribed in 7 major heads as follows :-

- (1) Arbitration
- (2) Civil
- (3) Company
- (4) Criminal
- (5) Election
- (6) Taxation
- (7) Writ cases

At the operational level, staff working in the concerned Branch/Section and find it convenient to identify cases on the basis of such nomenclature and obviate being misled on the basis of similarity of numbers.

We endorse the immediate need to adopt uniform nomenclature for the cases filed in all the High Courts across the country on the lines of defined

nomenclature specified such as above. Case type using in the High Court & District Courts for registration of Cases given below:-

High Court

| S.No. | Short Name | Case Code | Case Type |
|-------|------------|-----------|------------------------------------|
| 1 | AA | 63 | Arbitration Appeal |
| 2 | AC | 64 | Arbitration Case |
| 3 | AR | 65 | Arbitration Revision |
| 4 | ARBA | 61 | arbitration appeal |
| 5 | ARBC | 60 | arbitration cases |
| 6 | CEA | 74 | Central Excise Appeal |
| 7 | CER | 27 | central excise ref. |
| 8 | CESR | 30 | central excise sales |
| 9 | COMA | 69 | Company Appeal |
| 10 | COMP | 21 | company petition |
| 11 | COMPA | 31 | company appeals |
| 12 | CONA | 66 | Contempt Appeal |
| 13 | CONC | 67 | Contempt Petition Civil |
| 14 | CONCR | 73 | Contempt Petition Criminal |
| 15 | CONT | 15 | contempt. petition |
| 16 | CONTR | 54 | Criminal Contempt |
| 17 | CR | 19 | civil revision |
| 18 | CRA | 51 | criminal appeal |
| 19 | CRR | 53 | criminal revision |
| 20 | CRRE | 55 | criminal reference |
| 21 | CRRF | 71 | Criminal Reference |
| 22 | CRRFC | 72 | Criminal Reference Capital |
| 23 | CS | 34 | civil suit |
| 24 | EP | 20 | election petition |
| 25 | FA | 13 | first appeal |
| 26 | FEMA | 75 | Foreign Exchange Management Appeal |
| 27 | ITA | 26 | income tax appeal |
| 28 | ITR | 22 | income-tax reference |
| 29 | LPA | 17 | letter patent appeal |
| 30 | MA | 12 | misc. appeal |
| 31 | MACE | 35 | misc. appeal (c. excise) |
| 32 | MACOM | 59 | Misc.Appeal(Company) |
| 33 | MACTR | 62 | Commercial Tax Ref. |
| 34 | MAIT | 28 | misc. appeal (i.t.) |
| 35 | MAVAT | 58 | Misc. Appeal(VAT) |
| 36 | MCC | 18 | misc. civil cases |
| 37 | MCOMA | 70 | Misc. Company Appeal |
| 38 | MCP | 24 | misc. civil petition |
| 39 | MCRC | 52 | misc. criminal case |
| 40 | MCRP | 56 | misc. cri. petition |
| 41 | MP | 16 | misc. petitions |
| 42 | MWP | 25 | misc. writ petition |
| 43 | OTA | 79 | OTHER TAX APPEALS |
| 44 | RP | 68 | Review Petition |
| 45 | SA | 14 | second appeal |
| 46 | STR | 29 | sales tax reference |

| | | | |
|----|------|----|------------------------|
| 47 | TR | 76 | Tax Reference |
| 48 | VATA | 77 | Value Added Tax Appeal |
| 49 | WA | 57 | writ appeal |
| 50 | WP | 11 | writ petition |
| 51 | WPS | 32 | writ pet. (service) |
| 52 | WTA | 78 | Wealth Tax Appeal |
| 53 | WTR | 23 | wealth-tax reference |

IV. Cadre of Technical Manpower

Q. 4. Enumerate the strength of Technical Manpower in the High Court and Subordinate Courts. Specify the procedure for recruitment and training programme, if any, to the new recruits.

Ans. The following manpower has been sanctioned by the State Government as per details given below for proper implementation and running of IT Project.

High Court

| S.No. | Post Name | Approved Post | Vacant | Pay scale |
|-------|-----------------------------------|---------------|--------|-------------------|
| 1. | AG-III (Hardware Technician) | 6 | 1 | 5200-20200+ 1900 |
| 2. | Data Entry Operator | 25+5 | 25 | 5200-20200+ 2400 |
| 3. | Junior Computer Programmer | 1 | 0 | 5200-20200+ 2800 |
| 4. | Console Operator / System Manager | 16 | 16 | 9300-34800+3600 |
| 5. | Senior Computer Programmer | 1 | 0 | 9300-34800+3600 |
| 6. | System Administrator | 8 | 8 | 9300-34800+4200 |
| 7. | Assistant Registrar | 2 | 2 | 9300-34800+4200 |
| 8. | System Analyst | 5 | 5 | 15600-39100+5400 |
| 9. | Senior System Analyst | 3 | 3 | 15600-39100+6600 |
| 10. | Principal System Analyst | 2 | 2 | 15600-39100+7600 |
| 11. | Registrar (IT) | 3 | 0 | 37400-67000+8700 |
| 12. | Chief System Analyst | 1 | 1 | 37400-67000+10000 |

V. E-Filing and Video Conferencing:

Q. 5. Mention the procedure for e-filing and the rules governing it. Enumerate the type of activities / process done through video conferencing.

Ans:-

A. Practice Directions for E-Filing (Phase-I) in The High Court of Madhya Pradesh:

- 1. The practice directions for E-Filing (phase-I) of Cases in the High Court of Madhya Pradesh will be effective from the dates notified by the Hon'ble The Chief Justice of the High Court of Madhya Pradesh from time to time.**

2. **These practice directions will not affect the regular filing of a case in the High Court of Madhya Pradesh.**
3. **The E-Filing (phase-I) is only for Advocate on records registered at Bar Council of Madhya Pradesh.**
4. **Procedure for E-Filing (phase-I).**
 - a. **First time users of High Court E-Filing (phase-I) have to register his/her E-mail ID and Phone number at the e-Counter in the Filing Counter open at Principal Seat Jabalpur and its Benches Indore and Gwalior.**
 - b. **Open the official website of the High Court of Madhya Pradesh i.e. www.mphc.gov.in**
 - c. **Click on E-Filing tab/icon on the front page of the website.**
 - d. **On opening the new page, click new user registration.**
 - e. **You will be directed to the registration page where you can register as an Advocate.**
 - f. **On the Registration page, enter your Enrollment Number and Year.**
 - g. **Fill the details in the Registration Form.**
 - h. **After submitting the button of signup on the registration form, an OTP password is forwarded to your mobile number and e-mail id.**
 - i. **Again go to the login page i.e. www.mphc.gov.in/?q=user, enter your login name and password forwarded on your mobile number and e-mail id.**
 - j. **After submitting the login button, you were directed to the e-filing page where you get the details of old cases filed by you and filing of new case.**
 - k. **The different stages of e-Filing sequentially arrange is as follows:-**
 - (i) Filing. (ii) Indexing. (iii) Lower Court. (iv) Additional Party. (v) Additional Advocate. (vi) Court Fees. (vii) Limitation. (viii) Generate ID.

B. Video Conferencing facilities is available between High Court it Benches Indore and Gwalior and State Judicial Academy & State Legal Service Authority.

VI Scanning and Digitization :-

Q. 6. Specify the procedure for scanning and digitization at different levels. Also provide the digitization rules and process of verification if any. The different levels may also includes the Scanning for fresh filing, scanning for pending files, scanning for daily disposal of cases and scanning of old cases.

Ans. In view of the e-environment it was decided to digitize the entire record of the High Court. As a result, The Digitization & Elimination of Records Rules were framed by the High Court in year 2014. Elimination of Digitized records is carried out, in accordance with the rules, by a dedicated team. All freshly filed cases are scanned at Filing Centre itself and are uploaded on Server. Digitization of near about 15 lakhs files comprising of 6 crore pages has been completed . This is prelude to making paper-less Court (E-Courts). The Digitization of 2118 Law books comprising of about 17 lakh pages was also completed which is going to help in moving towards concept of e-Library of the High Court. Digitized records are being preserved by Micro Filming also which shall ensure that records can be preserved permanently.

Q. 7. Whether the digital signature is in use by your court? If yes, then specify the process and its utility.

Ans. Digital Signatures was provided to Registrars /Deputy Registrars / Assistants Registrars/ Private Secretary /Personal Assistant / Section Officers for signing the documents.

Q. 8. Whether there is any security for preservation of data scanned and uploaded? If yes, then specify the procedure through which it get affected.

Ans. The scanned data is uploaded on SAN storage. Also one more copy of the same is being kept on backup Server.

- Microfile
- Yes, Only authorized user can access the Data from server.
- A Proxy firewall & Gateway firewall
- related security feature and an application which allows user to encrypt scanned document and control viewing, printing and edition privileges of the documents & files should have to be implement.

Q. 9. Which Citizen Centric Services have been started by your High Court?

Ans. The following Citizen Centric Services started by the High Court:-

- Push SMS and E-mail facility on filing, registration listing and disposal of case.

- Single Window at JSC for filing of process fee and collection of dasti summons. E-mail summons can be generated in E-Filing Cases.
- Judgments are to be stored in the Server, which can be accessed by authorised persons from Court or Copying Agency etc.
- Judgment on Internet Website with search facility.
- Cause List on Internet (with Searchable Fields)
- Case Status on Internet
 1. Case number
 2. Case Title
 3. Advocate name
 4. Court
 5. Location of Court
 6. Next date of hearing
 7. Purpose of listing
 8. How many times listed for same purpose?
 9. Lower Court details, if matter is pending in higher court.
 10. If matter is pending in lower court then information as to whether any appeal/revision has been filed against an order/judgment.
 11. Integration with the Government Department to monitor their cases through Login Id and Password given by the High Court.

Q. 8. Has the SMS Delivery Service been launched ? If Yes, since when?

Ans. Yes, from March, 2014 SMS delivery service has been launched.

SD/-
(Kuldeep Singh Kushwah)
Registrar (IT)
28-09-2016
